



## **NOMINATION PROCESS**

### **Form NF01:**

All Nomination forms and submission materials will be available ONLINE after April 16, 2010.

**The Nomination Package will NOT be mailed out to members.**

Once completed, please return all materials per information listed below:

#### **MAILING FORMS TO THE UCMVA:**

When sending in your Nomination Forms, be sure to include the following:

- Member Cover Letter
- Membership Payment for 2010 (if not have already done so)
- Nomination Forms (MUST be mailed to UCMVA office & Uploaded to Review Board)

**The above material must be POST-MARKED no later than May 3, 2010 to:**

UCMVA  
2010 Unity Awards Nominations  
PO Box 20  
Donnellson, IA 52625

*\*Music/Video clips & images for review are to be **UPLOADED** only.*

#### **UPLOADING TO THE REVIEW BOARD:**

The following must be uploaded to the Review Board no later than May 3, 2010. Any material uploaded after May 3, 2010 will not be accepted:

- Nomination Forms
- Sound Clip of Nominated Music Material\*
- Video Clip of Nominated Video Material\*
- Packaging of the Year Award: Full Album and/or DVD design images

*\*For nominated Songs & Videos, include the front cover image of the Album/DVD*

The UCMVA is not responsible for materials not sent in as listed above.

The UCMVA/Unity Awards employees and/or committee members are not responsible for any Sound/Video clips and/or Album/DVD images necessary for voting purposes.

**It is up to the individual who is submitting the nominated material to send in all necessary forms, information, sound/video clips and album/DVD images requested above as per instructions listed and on Page 2 of the NF01, by the requested date.**

**NO MATERIALS/CLIPS/INFORMATION WILL BE ACCEPTED AFTER THE REQUESTED DATE. NO EXEPTIONS!**

**NOMINATION UPLOADING INSTRUCTIONS:**